



- No food may be stored in the carrels. Only drinks in acceptable library containers may be brought into the carrel.
- Hot pots, space heaters, etc. pose a serious fire hazard and may not be used in the carrel.
- Library materials may be checked to the carrel for an extended period with a carrel loan card. Carrels be opened regularly for inspection by authorized Library personnel.
- Carrel holders leaving New Orleans for a semester or longer must release their carrels for assignment during their absence, with the understanding that a carrel will be reassigned upon their return.
- Unauthorized students are not allowed in the carrel area, nor are they allowed in the carrel area, nor are they allowed to store materials in carrels. Carrels should not be used as an office or conference room.
- Smoking is not permitted in the carrel area.
- No library furniture or equipment should be moved from or placed into a carrel. If you are missing a chair, lamp etc, please speak to the carrel coordinator.
- The air conditioning ducts should not be covered.
- Report any damage to the library furniture or equipment, repairs or replacements of light bulbs, or other problems to the carrel coordinator.
- The library cannot guarantee the security of personal belongings in any study space.
- Failure to comply with the above will be cause for immediate cancellation of this assignment and will be grounds for refusing the student a carrel.