

After logging into your Library Account from the library's homepage or signing into your account from Library Search, you can save search queries, save citations to your e-shelf, and organize your citations into folders.

Saving Search Queries

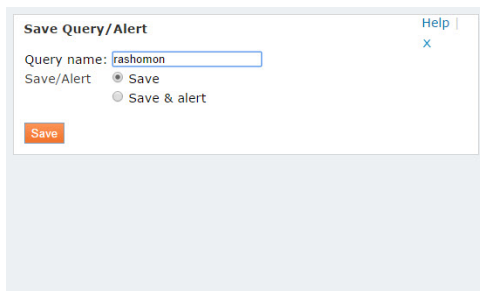
Conduct a search and then scroll down to the bottom of the **REFINE MY RESULTS** menu and click **Save query**.



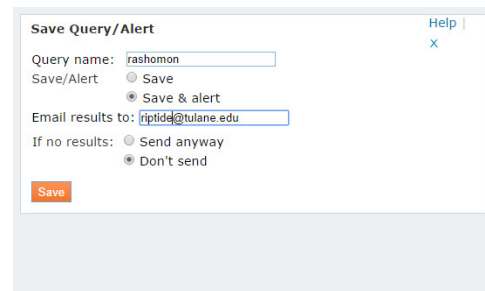
The screenshot shows the library search interface. At the top, there's a search bar with 'akira kurosawa rashomon' and a 'Search' button. Below the search bar, there are filters for 'All items', 'that contain my query words', and 'anywhere in the record'. The 'REFINE MY RESULTS' menu is highlighted with a green circle, and the 'Save query' option is also circled in green. The search results show 5 results for 'books+', sorted by Relevance. The first result is 'Rashōmon [videorecording]' by Criterion Collection distributor.

In the new window, **name your query**. If you only want to save the query then click **Save**.

If you want to save the query and **set an alert**, select the **Save & alert** button, enter an email address, and click **Save**.



The 'Save Query/Alert' dialog box shows the query name 'rashomon' and the 'Save' option selected. There is a 'Save' button at the bottom.

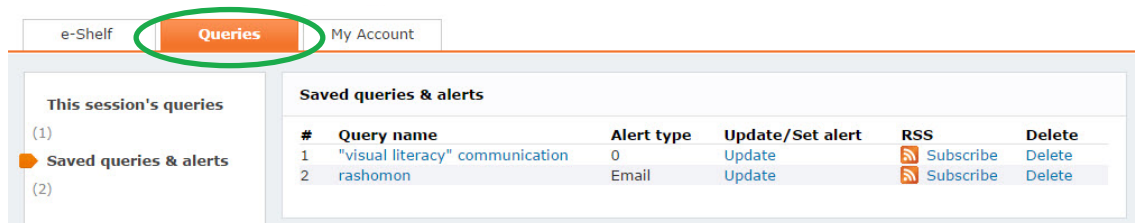


The 'Save Query/Alert' dialog box shows the query name 'rashomon' and the 'Save & alert' option selected. An email address 'riptide@tulane.edu' is entered in the 'Email results to:' field. There is a 'Save' button at the bottom.

You can see your saved queries by clicking to **My Account** at the top of the page and selecting the **Queries** tab.



The navigation bar shows 'TIDE, RIP' on the left and 'e-Shelf', 'My Account', and 'Sign out' on the right. The 'My Account' link is circled in green.



The 'My Account' page shows the 'Queries' tab selected. Below the navigation bar, there are two sections: 'This session's queries' and 'Saved queries & alerts'. The 'Saved queries & alerts' section contains a table with the following data:

#	Query name	Alert type	Update/Set alert	RSS	Delete
1	"visual literacy" communication	0	Update	Subscribe	Delete
2	rashomon	Email	Update	Subscribe	Delete

Saving Citations to Your e-Shelf

Evaluate your results and select the citations you want to save by clicking the **star** next to the record.

Books+ Articles+ Audio|Visual Digital Repository Course Reserves

Results 1 - 10 of 1,216 for Articles+ 1 2 3 4 5 →

Sorted by: Relevance ▾

Title: Thailand: New Thai film celebrates Akira Kurosawa's Rashomon Full Text Available

Source: Thai Press Reports, Sept 8, 2011

Check TULink Details

You can see your saved citations by selecting **e-Shelf** at the top of the page.

TIDE, RIP e-Shelf My Account Sign out

Organizing Your Saved Citations

First, create a folder. Click the **New Folder** icon, name the folder, and click **Save**.

New Folder icons

Basket (4)

Rashomon Save

iberville (9)

atlas - us and canada (14)

atlas - specialized (21)

atlas - world (23)

Check the box by those items you wish to move to your new folder, click the **scissors** icon to cut or the **double paper** icon to copy. **Select the folder** in which you want your citations to be, then click the **clipboard** icon to paste them into the new folder. Click the **X** icon to delete an item.

Basket (4)

- iberville (9)
- atlas - us and canada (14)
- atlas - specialized (21)
- atlas - world (23)
- Rashomon

Basket

Type	Author	Title	Added
<input type="checkbox"/>	Article	Medine, David	Law and Kurosawa's 'R... 09/19/14
<input type="checkbox"/>	Newspa...	Thailand: New Thai fil...	09/19/14
<input type="checkbox"/>	Book	Teruyo Nogami 1927-	Waiting on the weathe... 09/19/14
<input type="checkbox"/>	Article	Milerius, N	THE DECONSTRUCTIO... 09/19/14

Write notes to yourself by clicking the **thought box** icon. Type your note and click **Save**.

E-mail Print Push to RISPushTo

Title	Added
Law and Kurosawa's 'R...	09/19/14
THE DECONSTRUCTION...	09/19/14
Thailand: New Thai film...	09/19/14
Waiting on the weather...	09/19/14

Note

reread Ch 9. Observing the Kurosawa Group

Cancel Save

Need help? Contact the Research Help Desk anytime you have questions: visit us in person, call (504) 865-5606, go to library.tulane.edu, or email libref@tulane.edu