



LIBRARY HOURS

Monday-Thursday
7:30 am – 3:45 am
services end at 1:00 am

Friday
7:30 am – 9:45 pm

Saturday
9:00 am – 9:45 pm

Sunday
9:00 am – 3:45 am
services end at 1:00 am

Borrowing card required
for entry after 8 pm.
Only Tulane affiliates
allowed in after 1 am.

Hours vary during final
exams, holidays and
between semesters.
Check library.tulane.edu
for details.

7001 Freret Street
New Orleans LA 70118
(504) 865-5605

@howard_tilton



[facebook.com/howard.tilton](https://www.facebook.com/howard.tilton)



CHECKING OUT BOOKS

Students in grades 9-12 and teachers at the Lusher School and International High School of New Orleans may check out books from the Howard-Tilton Memorial Library at Tulane University for a period of four weeks. To check out a book, present your school ID card at the Check-Out Desk on the 1st floor of the library. Please note the following rules and restrictions:

- You must have a current address on file with the library.
- 10 books may be checked out to any one user at a time.
- Books may not be renewed.
- The library reserves the right to suspend borrowing privileges due to unpaid fines or unreturned items.
- If a recall notice is issued for a book, the book must be returned by the date specified or fines of \$1.00 per day will accrue. Recall, overdue and other notices will be sent to the address that the library has on file.
- Teachers may check out two items at a time from the media collection (music and video), with a loan period of one week. Students may not check out media items but may use them in the Music & Media Center on the sixth floor.

ABOUT HOWARD-TILTON MEMORIAL LIBRARY

Howard-Tilton Memorial Library holds the main collections for the arts, humanities, sciences and social sciences, and is the largest library on Tulane's campus.

- 6th floor** Call numbers M–NX, Media Services, Rare Books
5th floor Call numbers A–BF, Government Documents
4th floor Call numbers BH–DA, Latin American Library
3rd floor Call numbers DB–LT & P–PF, Center for Library User Education classrooms
2nd floor Call numbers PG–QD
1st floor Call numbers QE–Z, Check-Out, Research Help, Technology Desks
Basement Public lounge with snack machines, microwave, on-campus phone

RESEARCHING AND FINDING INFORMATION



The library is your starting point for research.

library.tulane.edu

Finding books in the Classic Catalog

To find books available in any of the Tulane libraries, search the online catalog, which is linked on the **library.tulane.edu**. Click on **Classic Catalog**. You can search by author, title, subject, keyword, etc. The catalog will give you a call number, location and tell you whether the book is available.

Researching a Topic in Databases and Research Guides

The library subscribes to many online databases on a variety of topics, from chemistry to literature to sociology. Databases are limited to the Tulane community and available online via **library.tulane.edu**. From the home page, click on **Databases** or, to explore a particular subject area, click on **Research Guides**.

Online databases provide a variety of different types of information; some will give you citations while others will give full text of books and articles. For assistance, contact the Research Help Desk at (504) 865-5606.


Note that Lusher School and International High School of New Orleans students and teachers cannot access most of these databases from their homes and must come into the library to use our guest computers. Alternately, the New Orleans Public Library may have suitable resources accessible online for its patrons.


TULANE'S LIBRARY COLLECTIONS

Tulane has extensive Special Collections housed in Jones Hall, as well as separate libraries for Law, Business, Architecture, Health Sciences, and Math. For more information about other libraries on campus, see library.tulane.edu.


Lusher and International High students and teachers may not check books out of these libraries but arrangements may be made to use the libraries under special circumstances. Please ask at the Research Help Desk for information.

PRINTING, COPYING AND COMPUTER FACILITIES

 **Guest computers** that do not require a Tulane University logon can be found in the 1st floor lobby, and the 2nd and 3rd floor stacks. These computers are equipped with a Web browser only (no other software is available) and may be used only for performing research for school assignments.

 **Printers** on 1st, 3rd, and 6th floors charge 10 cents per page and require a Tulane Splash card or guest printing card which may be purchased from the card machine next to the Research Help Desk. A card costs \$1 and then money must be added to the card for printing.

One color printer is on the 1st floor and costs 70 cents per page.

 **Copiers** are in elevator lobbies of 1st, 2nd, and 5th floors, and cost 10 cents per page. The guest printing card must be used for photocopying.

Group Visits to Howard-Tilton Memorial Library

Teachers wishing to bring students to Howard-Tilton Memorial Library should have the school librarian contact the Head of Access Services, Hayden Battle (hbattle@tulane.edu or 504-865-5695) to arrange for a visit. We encourage teachers to speak with their school librarian about students searching the library catalog prior to visiting the library.

Teachers bringing in a group of students to get cards should ask the school librarian to contact the Head of CLUE about the visit two weeks in advance. Teachers will be asked to gather and submit in advance student information to create an account in our library system. The information needed is name, current mailing address, current email address, phone number and school ID number.