

# Job Opening Available!

## Metadata Librarian

Tulane University Libraries, Tulane University, New Orleans, Louisiana

Tulane University Libraries (TUL) invites applications from creative, versatile, and team-oriented individuals for the position of Metadata Librarian. This position reports to the Head of Cataloging and Metadata in the Technical Services Division. The successful applicant will be a key participant in the management and administration of the metadata ecosystem for the Tulane University Digital Library.

The Metadata Librarian works with stakeholders across the libraries to document, implement, and evaluate metadata guidelines for digital projects; advises on best practices and workflows; and oversees quality control of metadata applications. The position also serves as the Division's resource person for open linked data in library systems, collaborating with the authority control librarian on linked data initiatives that involve NACO records, and participating in the assessment and continuous improvement of operations and services.

The full position description and application instructions are available at <https://library.tulane.edu/about/job-opportunities>.

### *Information Session*

Please view a recording of our information session where we share information about the university, our library, and the position:

<https://tulane.app.box.com/folder/152079040146?s=i9eo24h66r31ie1uvr1ry77l7sex71wk>

### *Tulane & New Orleans Information*

Tulane University is an AAU/Carnegie I/ARL Research Institution located in beautiful uptown New Orleans bordering Audubon Park and the St. Charles Avenue streetcar line (listed on the United States National Register of Historic Places). For more information about Tulane, visit <https://library.tulane.edu/about-tulane-university>.

TUL consist of four physical locations across two campuses and employ ca. 110 full-time staff and librarians. The libraries serve Tulane's nine schools and one undergraduate college with over 4.6 million books and physical items; 1.2 million eBooks; nearly 200,000 online journals; 900 databases; and distinctive collections that focus on the many facets of New Orleans's music, history, and culture. The Libraries also hosts Open Access journals, online exhibits, and the Tulane University Digital Library. For more information about the Libraries, visit <https://library.tulane.edu/about/facts-about-libraries>.

### *Salary & Benefits*

The anticipated salary range is \$53,500 - \$61,000. Tulane University offers a competitive benefits package that includes relocation assistance, tuition assistance, support for professional development and travel, and competitive health insurance and retirement contributions. Flexible work arrangements are also available. For more details, visit <https://hr.tulane.edu/benefits/benefits>.

### *Hiring Statement*

Tulane University Libraries is committed to integrating diversity, equity, inclusion, and accessibility (DEIA) into all aspects of our work and environment. We acknowledge that reaching these DEIA goals will strengthen our institution and allow for new directions in growth. We also acknowledge that we currently have barriers to embedding DEIA in our organization. Work is being done across TUL to investigate and address these barriers, create actionable objectives, and implement programming and structural change. You can learn more about some of those efforts on the [TUL Diversity, Equity, and Inclusion Committee](#) page and the [Tulane Strategy for Tomorrow](#) website. Tulane University Libraries is committed to building a diverse workplace that welcomes and values all people, and we encourage you to apply if you have transferable skills and experience.